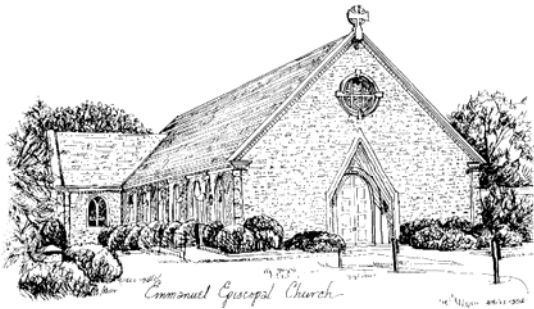


# Annual Meeting

## Of

### Emmanuel Episcopal Church Hampton, Virginia



*Celebrating 112 years  
as a family of faith  
Proclaiming "God with  
us."*

**Sunday, January 24<sup>th</sup>, 2010**

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# Emmanuel Episcopal Church

Hampton, Virginia

## Annual Parish Meeting

Sunday, January 24, 2010

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### AGENDA

9:00 A.M. – Call to Order.....The Rector

Welcome and Remarks

Minutes of Annual Meeting January 25, 2009

Elections to Vestry

Report of the Rector.....Derek Pringle

Report of the Wardens .....Margaret Parker

Report of Stewardship

Financial Statements and Budget

Other Business

Date for Installation of the Vestry – January 31, 2010

Thanksgiving and Benediction

*“Now you are the Body of Christ and individually members of it.” (1 Corinthians 12:27)*

# EMMANUEL EPISCOPAL CHURCH

Hampton, VA

## Annual Parish Meeting

Sunday, January 24, 2010

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### **Rector's Report to Annual Meeting of Emmanuel Episcopal Church**

Dear Friends,

The second reading in today's lectionary is very relevant for our Parish Annual Meeting. In 1 Corinthians 12, St. Paul is teaching about the Church and he provides a powerful analogy: the Church is like a body! As your body has members – hands, feet, eyes, etc.; so too the Church (the Body of Christ) has many and different members. Let us draw out three specific teachings from this insightful chapter:

- **Know Who You Are:** In verse 27, St. Paul says; “Now you are the body of Christ and individually members of it.” This is our identity – this is who we are in the world.
- **Unity and Fellowship:** Verse 25 states “God has so arranged the body...that there may be no dissension within the body, but the members may have the same care for one another.” St. Paul knew how “dissensions” lead to divisions, whereas having “care for one another” is KOINONIA (fellowship) which fosters unity in Christ's body.
- **Every Member Has a Ministry:** God requires order in the church where everyone has a role. Verse 28 states “God has appointed in the Church”...forms of assistance, leadership, gifts of healing, deeds of power, teachers, prophetic voices, etc.

The above three teachings are essential aspects of a healthy church. As we come to our Annual meeting today and as we acknowledge before God our many shortcomings, yet, we can rejoice that of these three teachings, many aspects are visibly present in Emmanuel. Thanks be to God!

Let me now turn to cite some specific aspects of our church's life at this time.

- We have come through an economically uncertain period in our country yet our church has ended the year in the black with all bills paid. Thanks be to God. And thanks to all of you for your faithful financial support of Christ's ministry at Emmanuel. (See Financial Statements.)
- Four members of Vestry, Melanie, Greg, Fred, and Tommy stepped forward and did a fine job with the Fall Stewardship Program. (See the Stewardship Report.)
- A sincere word of “well done” is due to the support staff whose efforts go well beyond the call of duty. We have good team spirit, good morale and a deep sense of vocation. After 15 years of faithful service, Pat Saunders retired from her role as bookkeeper. A replacement is being appointed scheduled to begin February 1<sup>st</sup>. Also, we are delighted to announce that a Christian Formation Director is in the process of being appointed. This person will support and lead the work of our children and youth ministry. To be announced soon.
- This year marks the 400<sup>th</sup> Anniversary of the Episcopal Church in Hampton. We plan to join with the other Episcopal Churches during Lent for a shared program to celebrate the anniversary.

- The “Covenant” has arrived. This is a statement of goals and principles in support of unity within the World Anglican Communion. We trust it will make a positive contribution to the future of Anglicism.
- Brochures: A write-up guide on our church stained glass windows is now ready for printing thanks to the efforts of Boyd Duncan. A brochure on the history of Emmanuel within those 400 years has been compiled by Teddie Jo Ryan. If anyone has old pictures of Emmanuel long ago, Teddie would love to see them.

We move forward for another year in the life of Emmanuel Church. We are not a service club, we are a spiritual community. Indeed, we are the body of Christ of which each of us is a hand, a foot, or an eye. Each individual member of the body is needed. That is, we need you to come forward and play your role fully so that the whole body is alive and vibrant in worship and service. As God has blessed the Episcopal Church witness for 400 years in this corner of Christ’s vineyard, so may he lead and guide us by his Holy Spirit into renewal in the year’s ahead.

With love and appreciation and many thanks.

The Peace of the Lord,

Derek Pringle

# EMMANUEL EPISCOPAL CHURCH

Hampton, VA

## Annual Parish Meeting

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### **Report of the Senior Warden to the Annual Meeting**

This is my last report to you as Senior Warden. I have had the privilege and responsibility to be your Senior Warden for the past three years. These years have been both challenging and rewarding to me personally. I have tried to act in the best interest of Emmanuel, trying to be a responsible leader.

At this time, I see Emmanuel at a crossroads. We can choose to continue with the same programs, doing things the same way or we can launch on the new adventure that God is calling us to. I believe that a deeper spiritual life in this parish is waiting for us if we can discern and follow God's will.

Discernment is a hard process. What is God calling us to do, how do we best live into that call, and what will that mean for our future? These are some of the hard questions that we must struggle with in the process and to follow where God leads. We can do this through prayer, conversation, and listening for that still, small voice. We need to keep an open mind and heart as we go about this.

As Jesus told Mary and Joseph when they found him in the temple – “I must be about my Father's business.” Let us endeavor to be about our Father's business with courage and excitement.

Sincerely,

Margaret Parker

# EMMANUEL EPISCOPAL CHURCH

Hampton, VA

## Annual Parish Meeting

Sunday, January 24, 2010

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### **Report of the Junior Warden to the Annual Meeting**

#### **“The Blossoms of Change”**

**(Isaiah 43:19 (NIV): The Lord says, “See, I am doing a new thing!”)**

During the May 2009 Annual Meeting, I related to Emmanuel as a “Victory Garden” - referencing WWI/II wartime gardens to boost morale and reduce pressure on the public food supply- a change in norms to fulfill a need - ...where Emmanuel is a beacon of hope, resilience and moving forward amidst the anxiety of an uncertain economy and challenging times. My report theme this time is **The Blossoms of Change**, which also happens to be the title of a CD I had noted on satellite TV that seemed so relevant and so inspired me, as it literally addressed the salient points and direction we’ve taken for our challenges here at Emmanuel.

A change diverts from the normal way of doing things; it can bring uncertainty and hesitation, and sometimes a determined unwillingness to proceed. However, note the theme “the Blossoms of Change”; this connotes and portends vitality, fruitfulness, and life. A “new thing” is being created... which **can be** for good. We should not hesitate to self-assess and change/modify where needed to enable blossoms that produce abundant and pleasing fruits.

We have continued to change, evolve, rediscover, and regenerate ourselves to accomplish and fulfill our church mission and responsibilities at Emmanuel, striving to mine the diamond fields in our own backyard and inner midst to achieve the most from our efforts. Our successful church ministries and achievements during the past year are a testament. May Emmanuel continue to “groom its paths”; prune and cull itself to produce better fruit, and work to smooth the rough edges so it can be a “new” and even better ministry to the Lord.

Faithfully,

Tom Howard  
Junior Warden

# Emmanuel Episcopal Church

Hampton, Virginia

## Annual Parish Meeting

Sunday, January 24, 2010

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### Annual Report of Stewardship

To the members of Emmanuel Episcopal Church:

Dear Friends,

We want to begin by saying “Thank You” for standing with us and for your support of the annual fall parish stewardship program. In spite of a difficult financial period in the country, people maintained their faithfulness in support of the work of Christ’s kingdom at Emmanuel.

We launched the program with the Stewardship Dinner on Oct 25<sup>th</sup>. Canon Win Lewis was our guest speaker and the Senior Choir brought us music and fun. The stewardship packages were handed out at this meeting. The Stewardship Committee consisted of Melanie Gurkin, Greg Hardy, Fred King, Derek Pringle, and Tommy Taliaferro. This year’s theme was “Be the ONE to Add 1.” The promotion of the program was through three mailings and a bulletin insert “Did You Know?”

Ingathering of the pledges was on Nov 15<sup>th</sup> when we brought the pledges to the altar and offered them in prayer for the work of the Lord among us. 13 new pledges (i.e. persons who did not pledge in 2009) were received this year for a total of 97 and a total dollar figure of \$241,565. 54 increased their pledge amount over last year’s pledge.

The Committee did review and evaluation of the program January 16. Overall, we felt the program was well received and we are grateful for people’s response. We recommend that in future the stewardship leadership be appointed by Vestry earlier in the year, i.e. not later than May. This allows leaders to attend leadership conference training and plan for greater participation in the congregation.

In closing, we are grateful to all who submitted a pledge for 2010. With your financial support we move forward to uphold the mission of Christ in the coming year. Thank you for your commitment and pledge.

Faithfully,

Melanie Gurkin

Greg Hardy

Fred King

Derek Pringle

Tommy Taliaferro

# **Emmanuel Episcopal Church**

Hampton, Virginia

## **Annual Parish Meeting**

Sunday, January 24, 2010

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### **DIOCESE OF SOUTHERN VIRGINIA**

The Rev. Herman “Holly” Hollerith (Bishop-elect)

### **EMMANUEL CHURCH**

The Rev. Dr. C. Derek Pringle (Rector)

The Rev. Earl Christian (Deacon)

Mr. John Peabody (Music Director)

Ms. Carolyn Bowers & Mrs. Becky Peyton (Christian Formation Coordinators)

Mrs. Karen Harrington (Secretary)

Mrs. Amber Willaford (Nursery)

Mrs. Natalie Pitts (Nursery)

## Annual Assets/Restricted Funds CY 2009 (pre-closing)

### Current Assets

#### Checking Accounts

OPNB Checking	\$ 24,026.86
OPNB Rector's Discretionary Fund	\$ 3,528.01
<b>Total Checking Accounts</b>	<b>\$ 27,554.87</b>

#### Savings & Investments

OPNB Money Market	\$ 11,307.31
OPNB CD 49	\$ 10,187.33
OPNB CD 50	\$ 10,187.33
OPNB CD 51	\$ 10,187.33
OPNB CD 52	\$ 10,187.33
Music Endowment Fund	\$ 19,723.11
Endowment Fund	\$ 37,586.29
<b>Total Savings &amp; Investments</b>	<b>\$ 109,366.03</b>

Total Current Assets

**\$ 136,920.90**

Total Assets

### Restricted Funds

#### Custodial Funds

Choir Fund	\$ 1,413.86
ECW	\$ 1,985.52
EYC	\$ 2,982.26
Flowers	\$ 48.33
Men of Emmanuel	\$ 226.72
Acolytes	\$ 887.94
Altar Guild Reserve	\$ 177.73
<b>Total Custodial Funds</b>	<b>\$ 7,722.36</b>

#### Administrative Funds

Vestry Fund	\$ 146.14
Memorial Fund	\$ 12,705.37
Columbarium Fund	\$ 3,450.00
Building Fund	\$ 15,540.89
Endowment Fund	\$ 37,586.29
Endowment Fund Income	\$ 3,562.11
Endowment Fund Donations	\$ 300.00
Music Endowment Fund	\$ 19,723.11
Music Endowment Fund Interest	\$ 1,115.04
Rector's Sabbatical Reserve	\$ 4,775.00
<b>Total Administrative Funds</b>	<b>\$ 98,903.95</b>

#### Pass Through Funds

ERD	\$ 175.00
Rector's Discretionary Fund	\$ 450.00
Souper Bowl	\$ 90.00
Heifer Project	\$ 13.54
<b>Total Pass Through Funds</b>	<b>\$ 728.54</b>

#### Project Funds

Mission	\$ 10,787.16
Outreach Fund	\$ 355.80
<b>Total Project Funds</b>	<b>\$ 11,142.96</b>

Total Restricted Funds

**\$ 118,497.81**

## 2010 Annual Budget

	Budget 2008	Budget 2009	Pre-Closing 2009	Budget 2010	
<b>Total Receipts</b>	\$305,728	\$258,064	256,618	257,065	
<b>Total Disbursements</b>	\$305,728	\$276,754	249,821	256,978	
<b>(Deficit)/Surplus</b>	\$0	(\$18,690)	6,797	87	

Receipts	2008	2009	2009 YTD	2010
Pledges	\$261,040	\$238,699	232146	241,565
Plate	\$2,500	\$1,500	3535	2,000
Non-pledge	\$13,490	\$15,000	19214	13,500
Bldg Use			1723	
<b>Total</b>	\$306,928	\$258,064	256,618	257,065

2010 Budget Notes

97 pledges

Disbursements- Staff	2008	2009bdgt	2009 YTD	2010
Rector's Salary	\$45,914	\$45,914	45914	70,161
Rector's Utilities	\$4,370	\$3,895	4370	0
Rector's Housing	\$19,000	\$19,000	19000	0
Rector's Travel	\$2,000	\$2,000	1585	1,410
Rector's Pension	\$13,172	13172	12666	12,629
Rector's FICA Supplement	\$3,895	\$3,895	3895	0
Rector's Sabbatical	\$1,000	\$1	0	1
Rector's Cont. Education	\$650	\$650	0	650
Organist/Choir Director	\$24,000	\$24,000	24150	24,000
Deacon's Travel/Expense Allowance	\$5,744	\$5,744	5744	500
Director Christian Formation	\$8,333	\$17,500	162	17,150
Secretary	\$20,000	\$20,000	20000	20,000
Bookkeeper	\$3,927	\$3,927	4625	4,000
Nursery Attendants	\$2,800	\$2,800	2640	2,700
Staff Continuing Ed	\$1,000	\$1,000	16	700
Lay Employee Retirement Benefits	\$3,160	\$3,160	4688	4,220
Substitute Priests	\$1,350	\$700	175	350
Substitute Organists	\$750	\$750	450	300
Employee FICA/Medicare	\$4,743	\$5,445	3516	4,716
<b>Total</b>	\$176,908	\$176,524	153,596	163,487

Diocesan guidelines

Utilities included in salary line

Housing included in salary line

FICA included in salary line

Salary+travel+training

Contract employee

\$700 for Choir Director

Disbursements- Parish Programs	2008	2009 bdgt	2009 YTD	2010
Music	\$1,500	\$1,500	961	1,000
Consultant	\$2,940	\$840	1260	-
Altar & Worship	\$2,500	\$2,500	1942	2,000
Flowers				300
Christian Ed	\$3,800	\$3,000	1214	2,500
Acolytes			868	400
Stewardship	\$1,700	\$1,000	1147	1,000
Fellowship - Kitchen Supplies	\$3,600	\$2,500	2081	2,100
Vestry Expense			204	200

Kitchen, paper, coffee supplies

New initiatives				0	
Lay Training	\$300	\$300		0	
BankChgs/Late Fees/Penalties			159	0	
Audit			2874	3000	
Council Expense			415	200	Annual council
<b>Total</b>	\$16,340	\$11,640	13,125	12,700	

<b>Disbursements- Church Operations</b>	2008	2009 bdgt	2009 YTD	2010	
Utilities - VNG	\$6,000	\$6,000	5395	5,700	
Utilities - Water/Sanitation	\$1,850	\$1,850	1959	2,000	
Utilities - VA Power	\$8,400	\$8,000	8621	9,000	
Telephone/Internet	\$1,680	\$2,100	2086	2,760	
Office Supplies	\$2,000	\$2,000	1062	1,300	
Computer Expenses	\$2,000	\$2,040	2346	2,350	ACS SW, Norton, ink/toner
Communication/Publicity	\$600	\$600	653	125	
Copier	\$4,700	\$4,950	4885	5,100	Copier rental, maint, paper
Postage	\$1,300	\$1,450	1354	1,350	
Insurance	\$9,388	\$11,500	10611	11,192	
Janitorial Service	\$9,468	\$9,000	7107	7,100	
Repairs/Maintenance/Supplies	\$6,000	\$5,100	4950	4,800	
Alarm	\$1,080	\$1,140	1144	1,170	
Grounds	\$3,000	\$3,108	3152	3,108	
Capital Improvements	\$5,000	\$1	0	1	
<b>Total</b>	\$62,466	\$58,839	55,325	57,056	

<b>Disbursements - Outside Programs</b>	2008	2009 bdgt	2009 YTD	2010	
Diocesan Pledge	\$29,013	\$20,000	20000	19,485	8% of pledge + plate
Theological Education	\$2,500	\$1	0	-	
Jackson-Feild Home	\$3,000	\$1,500	1500		
Boy's Home	500	\$250	250		
Peninsula Pastoral Counseling	\$3,000	\$1,500	1500		
H.E.L.P.	\$3,000	\$1,500	1500	1000	
Mission Trips	\$8,000	\$4,000	2025	2000	
Rector's Discretionary Fund	\$1,000	\$500	500		
Other Outreach		500	500	1250	Nights Welcome and St Paul's
<b>Total</b>	\$50,013	\$29,751	27775	23735	

#### **Endowment Board/Zephyr Society**

Emmanuel Episcopal Church, through action of its Vestry, established the Endowment Fund. It was developed by a committee headed by Alan Frazer in 1997 and was approved at the May 17, 1998 Annual Meeting. The initial deposit of \$12,000 was made in September 1998.

The purpose of the fund is to enable the parish to more completely fulfill its mission by developing ministries beyond what is possible through its annual operating funds. Distributions from the fund are available for (i) capital needs of the parish, (ii) outreach ministries and grants, (iii) seed money for new ministries and special one-time projects, and (iv) such other purposes as are specifically designated by donors to the parish whose gifts are included in the fund.

Board members are elected at the May Annual Meeting. The current board, officers, and term expirations are as follows:

- Carol Colonna, Chair, 2<sup>nd</sup> term, May 2012
- Joni Foulks, Financial Secretary, 1<sup>st</sup> term, May 2010
- Andy Gurkin, 1<sup>st</sup> term, May 2011
- Jack Kistler, Recording Secretary, 1<sup>st</sup> term, May 2010

Cephise Overby, 1<sup>st</sup> term, May 2012

The Endowment Fund Principal is invested with the Diocesan Composite Fund. Our balance as of September 2009 is \$37,596.29. This is a slight rise over last year's ending balance.

Distributions are made annually using a total return approach (5% of the past three years' average fund balance). The distribution of funds are maintained in an Old Point Bank account. Any unexpected funds are rolled over to the next year.

The Endowment Board also manages the Music Fund which was established in 2002 to support maintenance of instruments and the music program at Emmanuel, through expenditures of interest income only. Also invested with the Diocesan Composite Fund, the balance of this fund as of September 2009 is \$19,723.11.

The Zephyr Society consists of those church members who have either donated funds while living or made a commitment to donate funds to the Endowment Fund at the time of their death.

*- Carol Colonna*